If you see something suspicious or want to report information about a crime that has taken place, call the police non-emergency number **101** or **Crimestoppers anonymously** on **0800 555 111**.

- Always make sure visitors to your home are who they say they are by asking to see their identification.
- If you are unsure, check the identity of the caller by calling the company they say they are from using the number listed in the telephone directory.
- Remember to close and lock the back door before answering the front door to prevent anyone sneaking through an insecure door.
- Have a viewer or spy hole and a stout door chain fitted to your door.
- If the caller claims to be from the electricity, gas or water company, ask them to quote your customer reference number or password. A genuine caller from these companies will be able to quote these numbers.
- Water Boards no longer exist. It is an obsolete phrase used only by bogus callers.

**REMEMBER: If in doubt, keep them out.**
Genuine callers will not mind you taking these steps to keep you safe.

To find out more information about Neighbourhood Watch, please get in touch:

**Email:** citizens.in.policing@merseyside.police.uk
**Tel:** 0151 777 4182
**Post:** Citizen in Policing, Canning Place, Liverpool L1 8JX
**Web:** www.merseyside.police.uk
In order to take positive action to reduce your risk of becoming a victim, please read the following safety tips and advice:

**Home and Garden Security**

- Lock all doors and windows when you go out.
- Keep valuables including car keys hidden out of sight.
- Consider investing in a burglar alarm and outside security lighting.
- Leave your lights on a timer switch if you’re going out.
- Secure your garden with lockable gates and sturdy fencing.
- Ask a neighbour to push any mail or newspapers through your letterbox and take in any deliveries for you.

**Vehicle Crime**

If it’s on show, it’ll go!

- When you park, always lock and secure all windows, doors and the sunroof.
- Never leave any personal items on display in your vehicle.
- Remove any satellite navigation equipment every time you leave the vehicle.
- At home or work, don’t leave your keys near windows or doors where they can be seen or reached by thieves.
- Look for car parks that are part of the police approved Safer Parking Scheme and display the Park Mark brand. For more information visit **www.parkmark.co.uk**

**Personal Safety**

- Be aware of your surroundings and try to keep to well-lit and busy areas.
- Keep valuables out of sight.
- Spread your valuables around you e.g. keys in your jacket, phone in your bag, money in trouser pocket.
- Consider a personal safety alarm to carry with you when out and about.
- Avoid texting when walking alone as you may miss signs of potential danger.

**Online Safety**

- Always aim to have an up to date security programme and anti-virus software installed on your computer.
- Make regular backups of important files.
- Be careful when clicking on links and attachments in emails from an unknown sender.
- Leave a website if you feel it may be suspicious or doesn’t appear to have sufficient text or branding.
- Make sure your passwords are strong and you use a different one for each account.
- Regularly check your social media privacy settings to control exactly what you’re sharing and with whom.

**Fraud and Identity Theft**

- Never give your bank pin details out over the phone unless you are certain who you are speaking to.
- Shred receipts with your card details on and correspondence with your name and address on.
- Shield your pin when withdrawing cash and when using your credit or debit card to pay for items.
- If you move house, contact your bank, give them your new address and arrange with the Post Office to have your mail redirected.
- Keep a list of telephone numbers to call to report the loss or theft of your wallet, credit cards etc.